

Eagle Scout Rank Requirement Rules and Regulations

1. All work on merit badges, the project, and the project write-up shall be completed prior to the Scout's 18th birthday. No work may take place on any requirements after the Scout turns 18, without prior approval from the National Scout Office.
2. Completed previous Scout ranks through Life Scout.
3. Be active in your Unit at least six months as a Life Scout.
4. Earn at least 21 Merit Badges including 14 from the required list.
5. While a Life Scout have held a position of responsibility in your unit for six months.
6. Complete an Eagle Scout Service Project.
 - 6.1. Must be of sufficient scope to demonstrate planning, development, and leadership.
 - 6.2. Must not be "routine labor" (e.g. striping a parking lot, blood drive, etc.).
 - 6.3. Must not be of a commercial nature or for a business benefit.
 - 6.4. May not be strictly a fund raiser – "for money only".
 - 6.5. Must be the work of only one candidate.
 - 6.6. Must not benefit Boy Scouts.
 - 6.7. As with all Scout activities, two-deep leadership must be present during the project.
 - 6.8. The candidate must use the Eagle Scout Service Project Workbook (January 2021 version) to submit the project proposal, record approvals, and record the final project report.
 - 6.9. All workbooks need to be typed and checked for spelling and grammar. The workbook needs to look professional and needs to be in sheet protectors and a three-ring binder. It should represent the candidate's best effort.
 - 6.10. **Before** the project can be executed, the project proposal must be approved by the Troop Leader, the Troop Committee, the Beneficiary, and the District with the District approval obtained **after** all other approvals.
 - 6.11. **KEEP A COPY** of your project write-up. The original will change hands many times before it is returned to you and could be misplaced or damaged.
 - 6.12. Eagle project proposals should be turned into the Council office for dissemination to the District Advancement Committee.
 - 6.13. Once the proposed project is reviewed by the Advancement Committee, the Advancement Chairman or a representative will sign the project proposal and notify the Scout that the project can proceed. The book will be returned to the Council office for pickup by the Scout or a Troop Leader.
 - 6.14. Any corrections or required additions to the proposed project notebook must be completed prior to the start of the project. For major corrections or additions, the Advancement Committee may require another review prior to approval signature.
 - 6.15. It should be stressed to the Scout that the Eagle Application, the Eagle Service Project and Notebook are often the only way others at the District, Council, and National levels of Scouting have to judge their worthiness for the Eagle Scout Award. The project, application, and related paperwork should represent their best effort.
 - 6.16. Location Maps, project drawings and other graphic information will significantly help the Board in evaluating your project.

Note: A reasonable time span must be allowed between the submittal of the Project proposal and the Candidate's 18th birthday to allow for all the approvals to be obtained and to carry out the project. Submitting a Project proposal three to four weeks before an 18th birthday would not be considered a reasonable time span.

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7. Complete a Scoutmaster's conference.
8. Complete Troop Committee Board of Review.
9. Eagle Scout Rank Application
 - 9.1. Complete and submit the Eagle Scout Rank Application form.
 - 9.2. Complete and attach to the Application a statement of Ambitions and Life Purpose and a listing of any non-Scouting leadership positions (Note: in bold type in the "Certification By Applicant" portion in the middle of page 2 of the application).
 - 9.3. Attach the completed Eagle Scout Service Project Workbook.
 - 9.4. The Eagle Scout Application document must be verified. This includes all rank advancements, merit badges and unit positions of responsibility. Troop Committees should verify that all requirements have been submitted to the Council and entered into the database prior to submittal of Eagle Applications to the Council Office. Once the Eagle application and book have been submitted to the Council, the Council will verify all advancements. All advancements need to be in order prior to any Board of Review for Eagle Rank.
10. All the above requirements must be completed before the Candidate's 18th birthday.
11. District Board of Review.
 - 11.1. Held after requirements 1 – 9 are completed.
 - 11.2. IT IS STRONGLY RECOMMENDED THAT THE PROJECT AND APPLICATION WORKBOOK BE SUBMITTED FOR BOARD OF REVIEW AT LEAST 6 MONTHS PRIOR TO THE SCOUT'S 18th BIRTHDAY IN CASE DEFICIENCIES ARE NOTED BY THE ADVANCEMENT COMMITTEE OR DURING THE BOARD OF REVIEW. This will allow the Scout the opportunity to make corrections or complete additions to the project without going past their 18th birthday.
 - 11.3. The District Eagle Scout BOR can be held up to 3 months after the Candidate's 18th birthday with no explanation.
 - 11.4. The District Eagle Scout BOR can be held from 3 months up to 6 months after the Candidate's 18th birthday with a written explanation (by an adult from the Unit or District) of why the delay was totally beyond the control of the Candidate.
 - 11.5. Only the National Advancement Team can grant an extension beyond six months after reviewing a written request explaining why the delay is beyond the Candidate's control.
 - 11.6. The request for extension must be processed through the Council Office and must include a position statement from the Council Executive or designee before the Candidate's 18th birthday.

Helpful Additions

1. Remember that the District Board of Review Team will normally only have 1 hour to review the Candidates paperwork and conduct the actual Board of Review. The following items will help the Board in its deliberations:
 - a. All the paperwork neatly arranged in a binder – three ring notebooks with sheet protectors work best.
 - b. The Contact Information sheet of the Eagle Scout Service Project Workbook should be completely filled out when the Project Proposal is submitted in case the District Advancement Chair needs to contact the Scout with questions.

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- c. Pictures of before, during execution, and after project completion will help Board members understand what was done.
- d. Reference letters attesting to the candidate's demonstrating living by the Scout Oath and Law are very helpful to Board members. The letters should not be from the Candidate's parents or Unit adult leadership.
- e. Complete the Eagle Scout Bio form.

Council Recommended Timeline for Eagle Projects

Warning 90 days prior to your 18th birthday

- If you are turning in your Eagle Booklet for Project Approval inside of 90 days prior to your 18th birthday, there may not be enough time for:
 - Project review and approval – drop-off, pick-up, and return
 - And the completion of a “substantial project”

30-45 days – Eagle Project Approval

- Plan for a minimum of a month (30 days), and can be as long as 45 days, for for the project to be reviewed by the District Advancement Chair and returned.
- You will be called by the Council Office when the project is returned – we will notify you immediately.

45 days – Boards of Review

- Plan for a minimum of 45 days for a Board of Review to be scheduled from the day the book is picked up by the District Advancement Chair.
- Only completed projects, including the Eagle Scout Rank Application, in a binder will be accepted.
- You will be contacted directly by your District Advancement Chair for the Board of Review.

6-8 weeks – Eagle Scout Certifications

- Plan for 6-8 weeks for Eagle Scout Certifications to be returned from the National Office.